**Roslin Primary School Parent Council**

**Minutes of Meeting on 14th May 2015**

***Present:*** Shelley Kay (SK - Chair person), Alex Clark (AC - Secretary/Minutes), Andrea Berry (AB), Anna Hulton (AH), Claire Witney (CW - Treasurer), Colin Burt (CB), Jo Wilson (JW), John Phillips (JP), Kim Blair (KB), Lynne Harrower (LH), Mairi Needham (MN), Pam Stewart (PS), Rhona Farren (RF), Sam Hamilton (SH)

***Apologies****:* Angela Newton (AN), Jon Steele (JS), Julie White (JW1), Juliet Ridgway-Tait (JRT), Simon Bullock (SB), Zoe Fergie (ZF), Zoe Suggett (ZS)

**1. Welcome.** SK welcomed everyone to the meeting.

**2. Minutes 18th March 2015 – accepted.**

**3. Junior tour guides.**

Four children from P7 came to talk about their great experience as Junior Tour Guides at Rosslyn Chapel. Anna explained how they learnt to be more confident and speak in front of an audience using drama and games. Isobel talked about the next stage when the Chapel sent invitations to Midlothian Schools (P3 to P7 classes) to watch the performance. A free bus would be provided from the Chapel to facilitate transport. The tour would last about 1 hour and be based around 5 books. Stephanie explained that the first performance was for parents and carers. After their last performance, all Tour Guides were given a certificate and a badge from the Chapel to allow them to free entry for life. Cameron talked about the various skills the pupils learnt along the way: character movement, clarity of speech, confidence in front of a large and sometimes challenging audiences, and patience.

Overall, the children felt privileged to participate and thought it should continue in the future. Excellent feedback from schools has been received.

***4. Sports Day.***

It has been confirmed that two P.E. teachers will come along from Beeslack to help on Sports Day. Possibly up to 10 Beeslack pupils (leaders in 3rd year and older pupils) will also be involved.

JW will organise a meeting the day before for parent helpers.

AN will coordinate refreshments but is looking for volunteers to help on the day. An email will be sent out to ask for helpers.

Sports Day will be run in 2 sections: P1-P3 and P4-P7. It was thought that it would be nice to give out certificates and/or medals to the winners.

***5. Classes/Staffing.***

JW explained that in 2015/16 school year there will be composite classes as the number of classes will reduce from 11 to 10. The number of classes in Bilston will remain at 2. Composite classes will be kept in older areas as they tend to work better.

Teachers haven’t been told yet which class they will teach. All staff will be on permanent contract.

CW asked if it would be possible for each pupil to get a class list for their own class.

***6) GL Standard.***

JW commented on the results of the Standard tests from year 4, 5 and 7 (year 1 still to be done) which were higher than the national average and improved from previous years. AB explained how it helps teachers to support their view of the children. Detailed reports are provided and are used more than previously, for example P2/3 teachers used results from year 1.

***7) School improvements.***

Various improvements will take place throughout the school including new furniture in Roslin nursery, new chairs for the entrance, more dividers. A section of Mrs Langdon’s room will be made into a nurture environment to follow on the success of Bilston’s nurture room. The Gym Hall in Roslin will be repainted over the summer.

LH discussed issues regarding the new school in Bilston and the need for parent involvement from Bilston, creation of a Parent Council and the appointment of a new Head teacher should be thought about.

***8) Fundraising.***

The last Disco was mentioned and it was thought some improvements and more notice are needed. A working group should look at setting up clear guidelines regarding emergency contact numbers, number of helpers required and other safety issues.

***9) Bookshop.***

PS will hand over the bookshop at the end of the year to ET and JRT to share organising, buying and running of the bookshop. Discussion over some possible changes took place including an inventory at the start of the next session, securing the books better, involving the children, more detailed accounts. It was confirmed that leftover money at the end of the year will be returned to the children.

***10) Communications.***

KB commented that the Morningside Parent Council was happy for PC representatives from other schools to attend its meetings.

***11) A.O.C.B.***

- iPads are being set up by Mr Deed, AB and P7 pupils. Setting up has been a long process.

- Pantomime: Nusery to P3 will watch a performance by Hop Scotch in Roslin School (cost £5), P4-P7 will go to the Brunton Theatre on 27th November (no closer available date, cost £9.60)

- PS asked if the school would like some Book vouchers.

- JW mentioned that it was 30 years of Beeslack on 6th June, 12-4pm

- CB is planning to take part in a P7 Basketball tournament on the 6th June with some of the P7 pupils.

- Refreshments and homebaking to be organised for the AGM.

Next PC meeting at Roslin Kirk – Wednesday 14th May 2015, 6.30pm.