

Roslin Primary School Parent Council
Minutes of Meeting on Wednesday 27th September 2017

Present: Anna Hulton(AH), Colin Burt(CB), Alex Clark(AC), Emma Clark(EC), John Phillips(JP), Pawlina Dand(PD), Sue Fitchett(SF), Madhu Satsangi(MS), Jon Steele(JS), Stuart Clark (Chair SC), Claire Witney (Minutes CW), Rhona Farren(RF), Lucie Taylor(LT), Jo Wilson(JW), Andrea Berry(AB), Amy Collop(AC1)

Apologies: Emma Morwood, Claire Houston, Cheryl Carroll, Helen Holmes, Dawn Robertson, Angela Newton.

1. Welcome.

SC welcomed everyone to the first meeting of the new session.

2. Minutes of previous meeting accepted

3. Update on New School

JW said how much everyone in school is enjoying their new environment and pupils regularly comment to her about how much they like the new building. P7 have been leading visitors on tours around the school and Rhiannon Steele has designed the badge they wear for this role. JW mentioned disappointment in the delay to the nursery garden but is in constant contact with developer and receives regular updates on the progress to completion. AB commended all staff on the extra time and effort they gave during the summer holiday to ensure that the school was ready for the pupils' first day back. SF enquired about an official opening and JW advised this will be in November but the date has not yet been confirmed.

4. School Improvement Plan

JW outlined some of the content of the School Improvement Plan and advised it will be available to read on the school website under Quality Assurance. All schools now use the same format to provide consistency across the authority. The report starts with Standards and Quality then moves onto the improvement plan which originated with the pupil conference then was developed with input from staff. All PC members are invited to read the report and any questions or comments will be discussed at the next meeting. SF asked about 2+1 in language. At present French is being taught in various ways at all stages and P7 will also be receiving French lessons from a language teacher from Beeslack High School. JW said a second language has not been selected yet but school is considering a sign language. This will be taught to P5-P7.

5. Curriculum Rationale

JW introduced the Curriculum Rationale document which links closely with the schools vision, aims and objectives. The pupils contributed extensively to the content which concentrates on the environment, children as learners, expectations and outcomes. It will also be available on the school website for members to read and comments will be reviewed at the next meeting.

6. Dress Down Days

PC discussed dress down days and it was agreed we would continue with the current system with dress down days before holidays with the exception of church visits. There will be additional dress down days through the year for house colours, charities like Children in Need and literacy events. All these will be communicated to pupils and parents accordingly.

7. Fundraising

a) Halloween disco: CW asked if any members were keen to organise this social event this year and also mentioned there is already a Halloween party planned at the Glencorse Centre for local children. No members present felt able to take this on but if anyone who was unable to attend wishes to discuss this further please get in touch with CW and JW.

b) Bookshop: AC said there is bookshop planned for Friday 27th October. Laura Langdon has requested some books for specialist needs be included in the range and it was agreed PC would contribute to additional costs if needed.

c) Christmas Cards: CW has booked APFS again this year and an art pack has arrived in school. Teachers have until 6th November to have their class prepare artwork. This will be collected by APFS and scanned onto their system then returned to school with individual codes for parents to place an order online. CW suggested we may need to offer a school order service to some parents who are unable for whatever reason to place an online order.

d) Christmas Fair: It was decided we would hold the Christmas Fair on a similar format to last year on Saturday 2nd December. JW will arrange the school let and AH, AC1, AC, PD and CW agreed to be on a working group to help organise. Please let CW know if anyone not present would be willing to help with the Christmas Fair and/or act as lead contact.

8. Visitors to New School

JW said there have been numerous visits to Roslin from other schools in the area and from interested parties from further afield looking both at the new build but also sharing best practice. JW is proud of the P7's who have taken on the responsibility for showing visitors round with maturity and enthusiasm.

9. Website

CW had raised concerns about content order and accessibility on some areas of the website and JW has spoken to Lucy Mcinally(LM) who has addressed these issues and continues to do a fantastic job of managing the website. SF mentioned hearing how impressed other school's are by the amount of information available on the Roslin website and LM is to be commended for this achievement. JW asked that if anyone does notice any anomalies to report them so that the school can continue to maintain the site well.

10. Pharmacy Library Donation

Ron Badger(RB) from Roslin Pharmacy contributed £500 to school and AB along with other staff has ordered various science books for the new school library. Most of these have arrived in school and will be presented to pupils at assembly. This will be an opportunity to thank RB who will be invited to attend the assembly. AB also mentioned a plaque will be on display in the library detailing the kind donation. AB has approached Roslin Chapel Trust and may consider other local charitable sources for further donations.

11. Safer Routes to School

JW has invited Gillian Bathgate to discuss a new Safer Routes to School plan for Roslin.

12. Parent Council meets Learning Council

CW suggested it would be good idea for PC representatives to meet the Learning Council perhaps twice a term to work more closely with them in achieving their goals. AB advised that the Learning Council has been elected with its first meeting scheduled for 28th September. AB will contact CW with further dates to arrange a joint meeting with one or two PC members. CW will contact other PC's members to check availability for these meetings which will be held during lunchtimes.

13. Treasurers Report

CW provided the accounts to be viewed by members and advised our end of session total was £2600 which may be used for initiatives as required leaving a minimum balance of £500 in the account at all times as previously agreed.

14. Communications

SPTC membership and insurance has been confirmed and CW has the details of our cover if required for any event planning.

Dorothy Denham sent a lovely thank you note for her leaving gift from PC saying it had been a privilege and pleasure working with so many wonderful families at Roslin and wishing everyone well for the future in our new school.

15. A.O.C.B

CB invited any interested PC member to the launch of the Junior Tour Guides at the chapel on Thursday 5th October. Contact CB for details.

The Daily Mile was mentioned and JW say school planning to do and will discuss at next meeting.

CW asked about the Eco award green flag. JW said there have been problems with flag pole but will hope to resolve and in meantime may display it inside school entrance.

Next meeting Wed 8th November 2017 6.30pm in school.

Other meeting dates 24/1/18, 7/3/18, 2/5/18 and AGM 13/6/18 all 6.30pm in school.