

**Roslin Primary School Parent Council
Meeting March 7, 2024, 6.30 p.m.**

Venue: School

AGENDA

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| 1. Welcome and apologies | 2 mins |
| 2. Appointment of Minute Secretary | 2 mins |
| 3. Minute of meeting on January 18 (attached) | 1 min |
| 4. Matters Arising | 15 mins |
| a. MUGA | |
| b. Christmas Parties | |
| c. Parent/ Carer Survey | |
| d. PC Spending Priorities | |
| 5. School Strategic and Improvement Plans (HL) | 30 mins |
| 6. AoCB | 10 mins |
| a. School e-mails (MhS) | |
| b. Screen time (CH) | |
| c. Sports Day (CH) | |
| d. PC officers 2024-25 (MS) | |
| e. Date of Next Meeting: May 9, 2024 | |

Roslin Primary School Parent Council

Minute of meeting January 18, 2024

1 Attendees

Madhu Satsangi (Chair), Jo Mistry, Amanda, Sara Jones, Amy Collop, Susie Fegen, Ellie Geen, Karen Lipscombe, Rhian Monro, Mhairi Spence, Evelyn Maginnis, Emma Hutt (Vice Chair), Claire Houston, Tim Crymble, Lesley Deas (acting DHT).

2 Apologies from Craig Barrowman and Eilidh Wilson

3 Minutes from previous meeting approved.

4a P3/4 PE

There were concerns that P3 weren't getting 2 sessions of PE due to P4 swimming lessons. LD clarified that they were receiving the requisite number of classes, but one was in their own classroom. Now they have one session with Miss Tait and one with the class teacher. LD said they are looking to keep a better balance in the future.

4b MUGA

There is a draft proposal that the MUGA is only locked if they're is an upcoming booking. The person who has made the booking would then have the key. If there are no bookings, the MUGA will remain unlocked, and therefore available to all comers. It can only be booked from 18:00 Mon-Thurs and from 16:00 Friday. It was discussed that this may be labour intensive and it is not yet clear whose responsibility it is to lock and unlock the gate. But it was agreed that it is a good way to ensure no confrontations for the people booking the space.

4c After School Club

LASC will be given access to the dining hall and expressive arts room, with no access to the main corridors, and no access to food prep areas. This will accommodate 40 children after school only – it is not available for Breakfast club. There will be a new hand washing area and storage cupboard put in place for the sole use of LASC. This will happen either after February break, or Easter.

4d P1 Cabin Work

Security door release needed to be raised to ensure that children were not unduly using it, and able to leave the room unsupervised. The front door release has also been raised.

4e Financial report:

Profit from the Christmas fair was £2022, which gives us a balance of £3988.

We've already spent £500 on books and £274 on the yearbook. To be put on agenda for next time what we plan to spend this on. It was queried as to whether the learning council could perhaps choose how some of the money is spent.

5. Social committee report, incl Xmas Fair (EG)

Christmas fair was a great success - despite some challenges, including capacity limitations, lack of support (partly due to absences). It was felt the social committee were lacking in

helpers and demoralised from the attitudes towards the volunteers at Hallowe'en and for the fair. Some things had to be dealt with at the last minute, and we were on the back foot with illnesses, etc.

The Social Committee and extra helpers did an amazing job, raising over £2000. Most of the money came from entrance fees, tombola, and cake stall.

The website for ticket sales and santa slots and raffle worked extremely well (thanks to CB), so we will use again.

Although we felt the loss of some some key members of staff, other sreally stepped up into the breach.

Special thanks to Amy Collop for her invaluable spreadsheet, to Leah in P5 for her wonderful stall and fundraising, to Isla Warner and Emily Livie for excellent face painting, and Abi Thomson for help with the home baking stall.

Many suggestions have been made to improve for next year, including: extended time slot of 3 hrs; staggered entry times; separate fairs; google form for activities; using outside space; all parents getting involved; more school involvement in creating crafty things for the fair; etc.

The social committee will meet to discuss and inform the rest of the PC. Proposed date for next year is 6th December 2024.

6. Parents' Survey (MS/ JM)

Survey was sent out at the end of term 1. There were only 75 responses from families, which is something we hope to build on in the future. There were suggestions to repeat the survey at the beginning of term 3 to see if there is much of a difference.

Nursery-P3 had most responses.

The overall feeling was that parents were asking for more information about what the children get up to in school. Most parents felt they knew who to speak to at school and felt confident that they could speak to staff at RPS in order to raise any concerns.

Huge thanks need to be passed on to Jo Mistry.

As a PC we need to respond to the survey, once LD and HL have had a chance to respond, so we will send a holding email so that those who responded to the survey know that their data are being looked at and evaluated.

7. AoCB (LD/MS)

a. Christmas Parties

Primary 4 parents have raised a concern about payment for the Christmas Parties – where does the money go and perhaps they should be free. They do not offer value for money. Perhaps parent council could help to contribute towards these? TBD. LD says she will look into this and it will be discussed further.

b. Toilet provision and maintenance

EM raised concerns about the state of the toilets for children. There is a problem with children picking locks and trying to get into the toilets that others are using. P4 and P6 locks are broken, and the toilets are not a good place for children to change for judo/parties/other school activities. If there are any problems, Children need to tell the teachers and if parents are made aware, they should inform the school. It was discussed as to whether there should be some gender neutral toilets? Also, sanitary provisions for girls higher up the school should be more visibly available. They are currently available from the office, but girls should

be able to get them without having to ask.

c. School garden/ tree planting

EG has offered to help with the school garden as trees have been cut down and the outside space is dwindling. This will be looked in and hopefully a plan put in place.

d. RSHP consultation

RHSP Consultation closes on 19th January. Replies would now need to be individual, as it is a very sensitive topic to respond to as a group.

e. Date of Next Meeting: March 7, 2024